

**About Me**

Passionate problem solver and creative thinker, driven to understand people, brands, and organizations, to create value through design. Significant knowledge of emerging trends in technology and how to use them to achieve client success. My diverse background and over 15 years in maintaining customer relationships allows me to assist clients in meeting and exceeding their goals.

**Skills**

AutoCAD, SketchUp Pro, Photoshop, Illustrator, InDesign, Light Room, Acrobat, Word, Excel, PowerPoint, Visio, HTML5, CSS3, Creative Direction, Strong Solving Skills, Leadership, Sketching,

**Experience****DESIGN SALES CONSULTANT**  
**FLOR**

2014 - Present

- Provide quotes, designs, and maintain lead times on commercial projects.
- Continuous liaison with contractors and clients to clarify details that are needed to achieve a successful install.
- Comprehensive knowledge on the durability, construction, and technical specs of the product.
- Educate clients the 2020 goals of the company and the sustainability of the product

**FREELANCE DESIGNER**

2012 - Present

**Studio of Michael Matthew**

- Collaborating with other designers to provide and develop design solutions, create space plans and specify building materials.
- Specialized in Photoshop image renderings, floor plans, elevations, and detailed drawings.
- Applied in California Building Standard Code (Title 24)
- In 2015, submitted 7 Construction Documents Plans for remodels Daly City, San Francisco, and San Mateo
- In 2014, submitted 20 Construction Document Plans for remodels in multiple cities throughout the Bay Area
- In 2014, Developed Construction Documents to obtain a Coastal Development Permit. Construction were for a new Type VB, two story, single family construction on a 5,000sqft lot with apx 5,000sq living sqft. Location was on the Southwest corner of Nevada Ave and Ellendale St in Moss Beach, CA

**ANCILLARY SPECIALIST**

2013 - 2014

**Crate & Barrel**

- Provide ancillary solutions for Crate & Barrel Clients.
- Guiding and advising them on design solutions and space plans.
- Comprehensive knowledge on various types of furniture construction, furniture support, types of joinery on fine wood works.
- Assist clients with options on manufactures finish specifications or COM.

**PRODUCTION MANAGER**

2010 - 2012

**Element Case**

- Managed production staff of 19 employees
- Assess manufacturing staffing and operations skills
- Quality Control assembled parts & final package
- Develop daily plan to address needs & priorities
- Define manufacturing priorities & allocate resources
- Work out the human and material needed.

**Education****THE ARTS INSTITUTE of CALIFORNIA - SAN FRANCISCO**

2009

**Bachelor of Science Interior Design**

Vice President of the Interior Design Club  
Peer Mentor for the Interior Design Program